

## **BEHAVIOUR POLICY TIMPERLEY DUKE OF EDINBURGH AWARD CENTRE**

To ensure the smooth running of the Award Centre and to make the experience pleasant and positive for all concerned, the following behaviour policy will be implemented:

1. A first warning will be verbal and result from a person's behaviour or commitment being considered inappropriate by any leader or volunteer.
2. A second warning will be a **yellow card** and one last opportunity for the young people to amend their behaviour.
3. A third warning will be a second **yellow card**. If a second yellow card is issued the parents / guardians of the young person will be informed.
4. A fourth warning will be a **red card**, which will result in the removal of the young person from the Award Centre. In accordance with the consent form, no refunds will be issued.

Warnings and the issue of Yellow and Red cards will be logged in a register.

### **Golden Rules:**

**Do be gentle**

**Do not hurt anybody**

**Do be kind and helpful**

**Do not hurt people's feelings**

**Do work hard**

**Do not waste your or other people's time**

**Do look after property**

**Do not waste or damage things**

**Do listen to people**

**Do not interrupt**

**Do be honest**

**Do not cover up the truth**

**Examples of Inappropriate Behaviour:**

- Wasting resources.
- Wandering around unnecessarily
- Not completing learning tasks
- Dropping litter, throwing or flicking objects in the centre, mistreating equipment.
- Deliberately distracting others.
- Calling out or shouting.
- Unsocial behaviour.
- Using mobile devices/tablets inappropriately.
- Telling lies.
- Swearing as part of general conversation.
- Teasing or deliberately 'winding up' others.
- Answering back.
- Unhelpful, uncooperative behaviour.
- Blatant refusal to accept adult's instructions
- Vandalism, including writing graffiti on walls, desks or books.
- Leaving the centre without permission.
- Spoiling others work, including making fun of another child's work.
- Misuse of toilets and wash areas.
- Interfering with another person's property.
- Threatening or intimidating behaviour to peers, including swearing at another person.
- Arguing with an adult, including walking away when adult is talking
- Theft.
- Running out of the centre.
- Physically violent behaviour (fights and physical attacks on others).
- Racist, homophobic language or behaviour.
- Inappropriate touching.
- Bullying (i.e. repeated and persistent threatening, intimidating or harming behaviour).
- Refusal to follow safety instructions, serious misuse of equipment.
- Other behaviours the leaders or volunteers feel inappropriate.